

**CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION  
MINUTES OF THE MEETING**

**DATE:** January 22, 2013  
**TIME:** 4:30 p.m.  
**PLACE:** Community Room Battell Center  
**PRESENT:** Reg Wagle, John Coppens, Carolyn Teeter, Bob Shriner, Ellen West and Mike Bergin  
**ALSO PRESENT:** Terry Zeller, Michelle Wotring, and Robert C. Beutter, Esq.

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Board Attorney, Mr. Beutter, called the meeting to order at 4:30 PM. Mr. Beutter then opened the nominations for the various elected Park Board positions. Below is a summary of the nominees and positions for which each was nominated for as the 2013 elected Park Board officers:

<u>Motion Made By</u>	<u>To Nominate</u>	<u>for Position of</u>	<u>Motion Seconded By</u>
John Coppens	Reg Wagle	President	Bob Shriner
Carolyn Teeter	John Coppens	Vice President	Bob Shriner
Mike Bergin	Carolyn Teeter	Secretary	Bob Shriner

Having had the election of officers, Mr. Bergin moved to accept the positions as elected and Mrs. Teeter seconded his motion. The motion carried unanimously. These positions, having nominations made, seconded and unanimously carried, constitute the 2013 elected officers of the Board of Parks and Recreation.

Mr. Wagle, 2013 Park Board President, designated the following committee assignments for the 2013 Park Board members:

<u>Committee Assignment</u>	<u>Member Assigned</u>
Golf Course	John Coppens, Bob Shriner
Recreation	Carolyn Teeter, John Coppens
Facilities	Reg Wagle, Ellen West
Budget	Reg Wagle, Mike Bergin
Attorney	City Legal Council

Following the designation of committee assignments, Mr. Wagle then called for a motion to approve the minutes of the December 10, 2012, regularly scheduled Park Board meeting. Mrs. Teeter moved to approve the minutes as submitted and Mr. Coppens seconded it. The motion carried unanimously.

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**OLD BUSINESS:**

Mr. Wagle advised that he was preparing a letter to Mrs. Diane Schaut along with a copy of the recently passed facility naming policy. He also brought up the concept of a memorial tree policy which had been discussed in previous years, as well as seeking an update on the progress of crafting naming policy for recreational events.

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**NEW BUSINESS:**

Mrs. Wotring requested the Board approve for payment the following claim docket(s):

<u>Docket #</u>	<u>Amount</u>
2012-00000476	\$122.40
2012-00000488	\$100.00
2013-00000013	\$56,288.70
2013-00000017	\$63.68

Mrs. Teeter moved to approve the claims as presented and Mr. Shriner seconded it. The motion carried unanimously.

Mr. Zeller presented to the Board donations for Battell Center for December, 2012, totaling \$2,566.27. Mr. Shriner moved to accept the donations as stated and Mrs. Teeter seconded the motion. The motion carried unanimously.

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Superintendent's Report

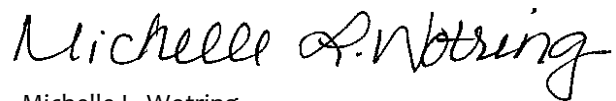
Mr. Zeller provided the Board with a written update for January. He highlighted a handful of items completed in 2012 under his "General Comments" section, including discussions on restructuring youth sports, a new small dog area at Prickett Dog Park, hiring of two full time employees for the office, and organizational transitions and restructuring. Mr. Zeller then discussed some of his listed goals for 2013 and ended with indications that the Board would see many changes in the parks themselves in 2013.

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Mr. Wagle then called for additional questions and/or comments from any others present at the Board meeting. As there were no further questions or comments to be made, a motion for adjournment was made by Carolyn Teeter and seconded by Mr. Bergin. The motion carried unanimously.

Meeting was adjourned at 5:18 p.m.

Submitted for Approval to the Board



Michelle L. Wotring  
Office Manager, Parks & Recreation

Approved: \_\_\_\_\_  
Carolyn A. Teeter, Board Secretary